

**BYLAWS**

**PIEDMONT CHAPTER**

**OF THE**

**VIRGINIA ASSOCIATION OF THE DEAF**

**ARTICLE 1 – NAME**

The name of this Chapter shall be Piedmont Chapter of the Virginia Association of the Deaf.

**ARTICLE 2 – PURPOSE**

The purpose of this Chapter shall be to work in harmony with VAD to promote any worthwhile cause of Deaf and Hard of Hearing people in the Piedmont region. The Piedmont region is defined as an area including, but not restricted to, the cities of Lynchburg and Roanoke and their surrounding counties.

**ARTICLE 3 – MEMBERS**

3.1 MEMBERSHIP. Any VAD member or anyone who resides in the Piedmont region is eligible for membership in this Chapter.

3.2 ANNUAL DUES. The annual dues shall be determined by members at called general meetings, and are payable on the date a person joins the Chapter. The Treasurer shall notify all members by mail or email when annual dues become payable.

3.3 VOTING PRIVILEGE. Individuals failing to pay their annual dues lose their right to voice and vote at the meetings of the Chapter.

**ARTICLE 4 – OFFICES**

4.1 OFFICERS. The officers of the Chapter shall be a President, a Vice President, a Secretary, and a Treasurer. These officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Chapter.

4.2 REPRESENTATIVE TO THE VAD BOARD. The Representative shall represent the Chapter and report its business to VAD. The Representative also shall report VAD business to the members of this Chapter. (This position serves on the VAD Board and is required to serve for two years per the VAD Bylaws.)

4.3 QUALIFICATIONS. No member shall be elected to any office unless he or she has been a member of both VAD and this Chapter for at least a year at the time of the election. The member must continue to be a member of both VAD and this Chapter to hold any office.

4.4 NOMINATION AND ELECTION. Nomination and election of Officers shall be held at a meeting in November annually. Nominations from the floor shall be permitted. The Officers shall be elected by ballot. If there is only one candidate for any office, voting by a show of hands is permissible.

4.5 TERM OF OFFICE. The Officers shall serve a term of one year, or until their successors are elected. The term of office shall begin at the close of the meeting at which the Officers are elected.

4.6 OFFICE-HOLDING LIMITATIONS. No member shall hold more than one office at a time. The members may serve unlimited terms in the same office.

## **ARTICLE 5 – MEETINGS**

5.1 REGULAR MEETINGS. The regular meetings of the Chapter shall be held at least quarterly, unless otherwise ordered by the Chapter. At least one month's notice shall be given.

5.2 SPECIAL MEETINGS. The special meeting may be called by the President or by written request of three (3) members. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least five days' notice shall be given.

5.3 QUORUM. Seven (7) members of the Chapter shall constitute a quorum for the transaction of business at any regular or special meeting.

## **ARTICLE 6 - THE EXECUTIVE BOARD**

6.1 COMPOSITION. The Executive Board of the Chapter shall consist of the four (4) Officers and three (3) Members-At-Large.

6.2 DUTIES AND POWERS. The Executive Board shall have general supervision of the affairs of the Chapter between its business meetings, fix the hour and place of meetings, make recommendations to the Chapter, approve expenditures up to \$100, and perform such other duties as are specified in these bylaws. The Board shall be subject to the orders of the Chapter, and none of its acts shall conflict with action taken by the Chapter.

6.3 BOARD MEETINGS. Unless otherwise ordered by the Board, regular meetings of the Executive Board shall be held every month. Special meetings of the Board may be called by the President and shall be called upon the written request of three members of the Board.

## **ARTICLE 7 – COMMITTEES**

7.1 AUDITING COMMITTEE. An Auditing Committee of three members shall be appointed by the President. It shall be the duty of this committee to audit the Treasurer's accounts and to report at the next meeting.

7.2 OTHER COMMITTEES. Such other committees, standing or special, shall be appointed by the President or the Chapter as deemed necessary to carry on the work of the Chapter.

7.3 PRESIDENT'S EX-OFFICIO COMMITTEE MEMBERSHIP. The President shall be ex-officio member of all committees except the Nominating Committee.

## **ARTICLE 8 - FISCAL YEAR**

The fiscal year shall be the calendar year, from January to December.

## **ARTICLE 9 - PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Society may adopt.

## **ARTICLE 10 - AMENDMENT OF BYLAWS**

These bylaws may be amended at any regular meeting of the Chapter by a two-thirds vote of the members present, provided that the amendment has been submitted in writing at the previous regular meeting (at least 30 days).

Revised – September 18, 2010